

RICHLAND-LEXINGTON AIRPORT COMMISSION
Finance, Contracts, & Planning Committee Meeting
February 19, 2024 @ 3:00 p.m.
Carolina Room
Draft Minutes

Attendance

Jim Wellman, Chair; Dan Bell; LaJoia Broughton (Zoom); Pat Smith; John Folsom (Zoom); Carol Fowler; Anton Gunn; Chappelle Broome-Stevenson; Tripp Jones

Staff

Mike Gula; Gregg Hornsby; Lindsay Copelan; Jessica Foster; John Fisher (Attorney); Lynne Douglas (Secretary)

1. **Welcome, Introductions, and Call to Order**

Chair Wellman welcomed everyone and called the meeting to order.

2. **Determination of a Quorum**

Chair Wellman confirmed that a quorum was in attendance.

3. **Approval of the January 29, 2024 Meeting Minutes**

Commissioner Bell made a motion to approve the minutes. Commissioner Smith seconded the motion. Motion carried.

4. **Proposed Land Sale – Site 11C**

Ms. Copelan reported that she was unable to give a report as she had not received the Letter of Intent. She hopes to have this document for the March meeting.

5. **Approval Authority**

Mr. Gula shared his thoughts regarding a proposed RLAC Bylaw Amendment as relates to the President/CEO's authorization to execute agreements. The proposed amendment was included in the Finance Committee packet; however, Mr. Hornsby presented a revised version at the committee meeting. After much discussion, Commissioner Bell made a motion that an ad hoc committee be appointed by the Commission Chair to explore the possibility of giving the President/CEO unilateral authority to sign certain contracts without the necessity of committee or Commission approval. Commissioner Smith seconded the motion. Motion carried.

6. **Airline Agreements Update**

Mr. Hornsby reported that, in November 2023, staff was given assurance by each of the five current signatory airlines that they could have their agreements executed by the end of 2023. However, that did not happen. Staff proposed to amend the agreements to reflect an extension through April 30, 2024. Commissioner Smith made a motion to approve the amendment extending the agreements through April 30, 2024. Commissioner Bell seconded the motion. Motion carried.

7. **Old/New Business**

There was no additional business.

8. **Discussion/Suggestions**

There was no additional discussion.

9. **Adjournment**

Chair Wellman adjourned the meeting.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Lynne Douglas".

Lynne Douglas
Commission Secretary