

**ADDENDUM NO.2**

Project: **Columbia Metropolitan Airport  
CAE BHS Maintenance Services  
West Columbia, South Carolina**

Owner: Richland - Lexington Airport District  
3250 Airport Blvd, Suite 10  
West Columbia, South Carolina 29170

PURPOSE: This addendum will address questions relating to RFP for Operations and Maintenance Services for the Inbound and Outbound In-Line Baggage Handling System

Questions: These will be addressed in a *question, answer* format.

**Submitted Questions**

**Received from DCI 1/5/2023 12:59PM**

Q: 1a) What is the plan for the existing staff that are currently maintaining the system?

**A: The current staff are an integral part of the maintenance plan for CAE, the shifting of duties as described by the RFP will allow the existing staff to complete other maintenance tasks**

Q: b) How many people are doing it?

**A: 2**

Q: c) Will they stay on?

**A: Yes**

Q: d) What are their titles?

**A: Facilities Maintenance Technicians**

Q: 2) What is meant by CMMS support in table 2 on Exhibit H?

**A: If the proposer uses a CMMS of their choice and pays for support of the CMMS through the vendor of the system, the cost for this support service would be entered in table 2 of Exhibit H.**

Q: 3) What is meant by CMMS Deployment in table 3 on Exhibit H?

**A: If the proposer uses a CMMS of their choice and there are costs associated with utilizing the system, they would be entered in table 3 of Exhibit H.**

Q: 4a) What software is currently being used for CMMS?

**A: Airport IQ Safety & Operations Compliance (ASOCS)**

Q: b) Do we need to cover costs for any seats/licenses for the software?

**A: No, we could add users to our existing CMMS**

Q: 5) Do you have the software licenses for the PLCs?

**A: No**

Q: 6a) Is a bond required?

**A: No**

Q: b) If so, what type of bond?

**A: N/A**

Q: 7) What is the CDBE goal for this job?

**A: There is no goal, but we highly encourage contractors to utilize small local minority/woman owned businesses when feasible.**

**Received from Elite Line Services 1/9/2023 12:31PM**

Q: 1. Page 5 of the RFP states contract terms of 2 years with three one-year renewals and Exhibit H requests total labor costs for 7 years. Please verify the contract terms.

**A: Exhibit H is a just a template and has been adjusted to the contract terms for 2 years with three one-year renewals.**

Q: 2. *Exhibit H – Cost Template Proposal Form*

What cost will the airport be charging for CMMS support?

**A: If the proposer uses CAE's CMMS there will be no charges for support.**

Q: 3. *Exhibit H – Cost Template Proposal Form*

What cost will the airport be charging for CMMS deployment?

**A: If the proposer uses CAE's CMMS there will be no charges for deployment**

Q: 4. *Exhibit H – Cost Template Proposal Form – Other Annual Costs for Service*

Are these amounts subject to annual increases?

**A: Yes, we will make that change to the Exhibit H Cost Template Proposal Form and share it.**

Q: 5. The Excel price sheet is locked, making us unable adjust the column width to show complete cell data. Please unlock, or widen the column width, so data can be accurately displayed.

**A: Column widths have been adjusted**

Q: 6. The pricing sheet does not calculate when there are multiple staff for one position. Please add a column that will calculate more than one headcount into the total value cell.

**A: This has been corrected**

Q: 7. Is there a cost for parking? How many parking spaces are provided to the contractor

**A: Any badged CAE employee/contractor has access to parking at no additional cost, current background check/badge fees are \$85.00 per employee/contractor.**

Q: 8. Would RLAD consider adjusting the contract term to a straight 5-year contract? This would allow the selected vendor time to fully implement a high-quality maintenance program after the conclusion of the system's warranty period.

**A: No**

Q: 9. What is the current CMMS being used?

**A: Airport IQ Safety & Operations Compliance (ASOCS)**

Q: 10. Do you have an equipment manifest in Excel form?

**A: No**

Q: 11. Besides the proposers in attendance for the site walk, have any additional vendors taken the steps necessary to qualify to bid this work?

**A: No**

Q: 12. Who installed the system controls?

**A: ASI**

Q: 13. Are the controls part of the scope of Work for this Contract?

**A: Yes**

Q: 14. Please confirm that there is no DBE requirement for this contract.

**A: There is no goal, but we highly encourage contractors to utilize small local minority/woman owned businesses when feasible.**

Q: 15. Other than a South Carolina Business License, are any other licenses required to perform this work?

**A: A local business license may be required by the city**

Q: 16. Can a due date extension be provided to allow sufficient time for questions to be answered, and bid responses to be adjusted accordingly?

**A: We are going to extend the deadline for proposals from 1/19/2023 at 2:00pm to 1/26/2023 at 2:00pm**

Q: 17. RLAD asks that the page count for the response be limited to 40 double sided pages. Printing double sided could impede the clarity of the document, making it difficult to read. Can this be adjusted to 80 pages, single sided?

**A: Yes**

**Received from Oxford Airport Technical Services 1/9/2023 1:18PM**

Q: 1. Are there any Bond requirements associated with this project?

**A: No**

Q: 2. Are there any specific License requirements for this project?

**A: A local business license may be required by the city**

Q: 3. Are there any percentage-goals (or requirements) for MBE/WBE/SBE utilization?

**A: There is no goal, but we highly encourage contractors to utilize small local minority/woman owned businesses when feasible.**

Q: 4. Is the new system still under warranty? And if so, is the labor for a warranty repair covered by the original installer, or by the proposer of this Bid?

**A: 1) Yes, the system will be under warranty after final acceptance. 2)The proposer should track all warranty items for the first year with ASI and be reimbursed for labor and materials. 3)All preventative maintenance and operational items ie. clear jams, will be performed by the proposer.**

Q: 5. Is Columbia Metropolitan Airport Tax exempt?

**A: No**

Q: 6. Are there any prevailing wage or Davis Bacon wage requirements?

**A: No**

Q: 7. Will the airport provide access to their CMMS software to maintain the BHS Systems? Will the airport additionally supply internet access (at no cost to the contractor) to access the city CMMS system?

**A: Yes, the proposer will be able to access CAE's Computerized Maintenance Management System and internet access at no cost**

Q: 8. Will office and shop space (at no cost to the contractor) be provided to the contractor, with phone and internet access?

**A: Yes**

Q: 9. Is the Airport expecting the contractor to be on-site only during operational hours, or do you require 24/7 on-site personnel?

**A: The Proposer is expected to staff the BHS system with a minimum of one (1) electrical/mechanical senior technician, seven (7) days per week. Time of day and the overlap days are to be determined but must include startup period each day at 4:00 a.m.**

Q: 10. The RFP states the proposer must "maintain 24/7 365 On-Call availability for emergency calls; with a thirty (30) minute return phone call response time"... Is there a required "On-Site" response time? (If the staffing requirement is 24/7 for on-site personnel, then response time would be immediate).

**A: The staffing requirement is not expected to be 24/7. The Proposer is expected to provide sufficient staffing to respond to repairs as required and maintain the BHS with a minimum of one (1) electrical/mechanical senior technician, seven (7) days per week. Time of day and the overlap days are to be determined but must include startup period each day at 4:00 a.m. When on-call after hours the proposer will be expected to 30-minute return phone call and an on-site response time of 1 hour.**

Q: 11. Is there a BHS Control room, where all faults and statuses are available to the contractor? Does this room need to be monitored by the contractor?

**A: No there are 5 SSD Monitors throughout the facility showing status and fault locations**

Q: 12. Who designed the upper-level control software?

**A: CLX**

Q: 13. Does the airport have a contract in place to provide software and support on the BHS upper-level software, or is the contractor expected to supply and manage this?

**A: No, but we will be looking into an open contract with CLX (after warranty)**

Q: 14. Does the airport have a contract in place to for scheduled PM services on the laser scanner equipment, or is the contractor expected to supply and manage this?

**A: No, the proposer should do general maintenance on the scanners and have access to the supplier (SICK)**

Q: 15. Aside from employee personal protective gear, can the contractor assume that the airport will reimburse the contractor for all consumables (ie: rags, cleaners, bolts, nuts, and disposal fees for hazardous and non-hazardous materials)?

**A: If the operator purchases required parts that are not stocked onsite, RLAD/CAE shall reimburse the operator at actual cost for all parts required to maintain the BHS operations only after the consumable has been installed.**

### Attachments

1. Exhibit H -Revised Cost Template Proposal Form

**End of Addendum No. 1**