

On behalf of
Columbia Metropolitan Airport
Landscape Maintenance Services / Erosion Repair

ADDENDUM 1

Wednesday, April 15, 2020

Vendors are informed that the above subject Electronic Sealed Bid Event is hereby modified, corrected or supplemented as specified, described and set forth in this document.

1. Can you send me information on how to locate the video mentioned on page 4 of the bid packet?
Answer: The video link can be accessed on page 10 (C. Erosion Repair) as well as on page 16 (Verification of Video Review and Independent Site Visit).
2. When does the contract or work start for this bid?
Answer: Due to the current state of the economy, the start date for this bid is To Be Determined at this time.
3. How can I access verification of video review as listed on page 4 as item # 3?
Answer: See Answer to question #1.
4. Who won the services before?
Answer: Ward's Lawn Service, LLC
5. How long did they have the contract services?
Answer: 2 years
6. Did anything change in the scope of work from the last bid out?
Answer: Yes, we added one additional zone (Zone 7), and an Erosion Repair Plan
7. How much were the winning bid and/or contract go for at the time of the winning bid?
Answer: \$105,128.00
8. What was the final contract amount at the end of the contract period?
Answer: The company did not fulfil the 3 year contract.

9. Do we have to provide pricing for both the maintenance and the erosion repair? Or can we simply bid one or the other?

Answer: Yes, you will need to provide pricing for both areas.

10. Is there irrigation in the erosion repair areas?

Answer: Only in Exhibits # 1, 3,7,8,11,12.

11. Is the property to be mulched twice a year? Page 9 says plant beds and tree rings shall be mulched...between March 1 and April 15. Page 10 says mulch shall be applied in the month of November...

Answer: Peak season mulching shall be done in between March 1 and April 15. Off-Peak mulching shall be done in November.

12. Will contractors be subject to background checks and security clearance in order to perform tasks outlined in the RFP?

Answer: No, All work is performed outside of the security areas.

13. Regarding the 3% fee payable to eBridge

- a. What is the timeline/schedule for payment submittal?
- b. How is the total payable amount calculated?
- c. Is the 3% calculated based on annual gross income? Annual net profit? Or are totals based on the total 3-year contract term?

Answer: Payment will be made on monthly transactions based upon actual purchase of services made during the month. This agreement is binding on all renewable and/or evergreen/rollover contracts until and unless such time buyer re-bids same in a manner consistent with acceptable procurement procedures. If needed, further detail regarding the eBridge fee can be provided during the one-on-one system training.

14. Will the approved contractor be able to retain full responsibility and liability of the RFP while utilizing subcontractors to assist in the more specialized tasks such as erosion control repairs and tree pruning?

Answer: Yes. The awarded contractor is responsible for the full RFP when using a subcontractor.

- a. If the use of subcontractors is permitted, are references and work experience furnished by the subcontractor permissible?

Answer: The Airport will need references from the contractor whose name will be on the contract.

15. In reference to the 3-day time frame for completing the maintenance, with the work being completed by 3pm on Thursday of the week:

- a. What are the specifications for contingencies in regards to service interruption regarding inclement weather?

Answer: See page 9, Section 4A of RFP.

- b. In the event of inclement weather, can the maintenance be performed on the weekends?

Answer: Yes

- c. Will services that fall out of routine weekly maintenance, such as mulch installation, tree/shrub pruning, etc, be permitted on additional days outside of the 3-day time frame outlined in the RFP?

Answer: Yes

16. What is the scope of work and schedule for pesticide and herbicide applications?

Answer: See page 10 Section 6A

- a. There is no mention in the RFP regarding fertilization; will this be a requirement for turf areas?

Answer: Fertilization will be done by Airport Staff.

17. The RFP stipulates that shrubbery is trimmed monthly with the client holding discretion on increasing the frequency if necessary. Will an increase in frequency at the request of the client allow for the additional billing of man hours by the contractor?

Answer: Only if it is requested by the owner.

18. Are there additional specifications regarding the tree trimming? Or are industry best practices sufficient?

Answer: Industry best practices are sufficient.

19. The presence of irrigation or lack thereof factors into formulating plans for both general maintenance and erosion repair.

- a. Are as-build drawings available for existing irrigation zones?

Answer: Yes

- b. What areas of zones 1, 2, 4,5,6,7 currently have irrigation?

Answer: Zone 1(Columbia Airport Expressway), Zone 5 (Airport Loop Road & Surface Parking & Zone 7 (ACC Building Area)

20. Non-irrigated areas requiring erosion repairs may also require the establishment of turf (bahia grass) that will exceed the specified height with the current mowing intervals required in the RFP.

- a. Are there contingencies in place in the event the above circumstances are present?

Answer: This depends on your methodology of the Erosion Repair.

- b. If circumstances require an increase in mowing intervals, is the contractor permitted to submit additional billing for the increased man hours?

Answer: No. Any additional mowing will need to be approved by the Facilities Manager.

The below language is to be added to Section V. Scope of Work for Land Services – C. Erosion Repair:

C. Erosion Repairs

Upon award, Contractor shall immediately repair all existing erosion*. Each of the areas noted in the below video link and on the attached mapping (Exhibit #1-12) will have some existing erosion due to wash-out, improper mowing of hills, slope and or scalping, etc. Click the following link to view video of each area listed in Exhibit # 1-12.

***should availability of funds prevent the immediate repair of all eroded areas, contractor will work with owner to prioritize areas for immediate repair, and mitigate further erosion in remaining areas until repair can be performed over the course of the contract.**

No other changes have been made. All other aspects of the Landscape Maintenance Services / Erosion Repair RFP shall remain the same.